

# Minutes of Virginia Federation of Music Clubs (2017-2018)

## VIRGINIA FEDERATION OF MUSIC CLUBS

### BOARD OF DIRECTOR'S MEETING

September 30, 2017 1:05 p.m.

The meeting was called to order by President Elaine Brady with welcoming remarks and applause for VFMC both local, state and national clubs promoting music.

#### **Invocation was given by Cynthia Elmore, Chaplain.**

**Roll Call:** Jane Cole, Secretary pro tem. Present were: Sandra Anderson, Wendell Anderson, Lana Bailey, Dr. Zuill Bailey, Dr. Elaine Brady, Paul Brady, Samantha Luck (for Myrna Brinkley), Pat Boots, Judy Caudill, Marcia Chaplin, Susan Cross, Dr. Cheryl Brown Davis, Cynthia Elmore, Faith Gutierrez, Valerie Harris, Brenda Hayth, Elin Havrilla, Rene Johnson, Judy Kemp, Linda Lind, Louise Ogburn, Cynthia Steinbach, Nackie Steinbach, Lisa Thomas, Linda Thomason, Nancy Turner, Susan Tury, Martha Windley.

#### **Recommendations of Finance Committee:**

Wendell Anderson, Finance Chair Annual Budget.

1. To discontinue \$500 Eleanor Moore Award for over-all 1<sup>st</sup> place winner in Student/Collegiate Auditions.

#### **Approved**

2. To hire two judges for competitions of 3 or fewer applicants

#### **Approved**

3. To retain the 2016-17 Honoraria allocations for 2017-18.

#### **Approved**

4. To increase Sr. Club required State Convention fees from \$10 to \$20.

#### **Approved**

5. To raise the Sr. Club required Past National Presidents Award fee from \$5 to \$10.

#### **Approved**

6. To set a June 15<sup>th</sup> deadline for submitting receipts for payment by the VFMC Treasurer.

#### **Approved**

Treasurer Lana Bailey presented the 2017-18 Budget which was previously approved.

Dr. Elaine Brady requested an emergency meeting of the Executive Committee on July 25, 2017 asking for approval to proceed with research concerning design options, maintenance and estimated costs to develop a new VFMC website.

On August 5, 2017, a second request was made by Dr. Elaine Brady to begin the rebuilding of the VFMC website per contract submitted by William A. Riski.

#### **Both actions Ratified**

**Parliamentarian** Linda Lind recommended the following Bylaw changes re: Article IV – Meetings/ Section 3, Section 8, Section 4.

Article IV, Section 3

#### **Approved**

Article IV, Section 8

#### **Approved**

Article IV, Section 4

## Minutes of Virginia Federation of Music Clubs (2017-2018)

**Approved**

### **Unfinished Business**

**District III Director** Nancy T. Turner made a motion to dispense with the VFMC Fall Board Meetings for the following reasons: expenses, communication (could be via internet), club officers duties with number of meetings to attend.

Discussion followed. In order to dispense, the bylaws need to be changed.

A motion was made that Linda Lind would review the relevant bylaws and make a recommendation.

**Approved**

Motion made by Paul Brady that next year's budget be completed and voted on at the May Convention.

**Approved**

### **New Business**

Motion made by Marcia Chaplin that the Virginia Federation of Music Clubs host the 2021 National Convention.

**Voted – No**

Motion made by Marcia Chaplin that the Virginia Federation of Music Clubs host the 2021 National Convention contingent upon the involvement of other southeastern states.

**Approved**

Meeting adjourned at 3:30 p.m.

Jane Cole, Recording Secretary *pro tem*

## Minutes of Virginia Federation of Music Clubs (2017-2018)

**Virginia Federation of Music Clubs  
Executive Board Meeting  
September 30, 2017 11:07 a.m.**

Meeting was called to order by President Dr. Elaine Brady.

Roll Call: Sandra Anderson, Wendell Anderson, Lana Bailey, Dr. Zuill Bailey, Dr. Elaine Brady, Pat Boots, Marcia Chaplin, Jane Cole, Cynthia Elmore, Jean Frazier, Valerie Harris, Elin Havrilla, Linda Lind, Nackie Steinbach, Linda Thomason, Nancy Turner.

**Treasurer's Report: Lana Bailey.** As recommended by the committee, a motion was made to approve the 2017-18 budget.

**Approved**

Wendell Anderson, Finance Chair called for a vote on the 6 Finance Committee Recommendations.

1. To discontinue \$500 Eleanor Moore Award for over-all 1<sup>st</sup> place winner in Student/Collegiate Auditions.

**Approved**

2. To hire two judges for competitions of 3 or fewer applicants

**Approved**

3. To retain the 2016-17 Honoraria allocations for 2017-18.

**Approved**

4. To increase Sr. Club required State Convention fees from \$10 to \$20.

**Approved**

5. To raise the Sr. Club required Past National Presidents Award fee from \$5 to \$10.

**Approved**

6. To set a June 15<sup>th</sup> deadline for submitting receipts for payment by the VFMC Treasurer.

**Approved**

**Unfinished Business** – Valerie Harris made two proposals for the Margaret Hunt Vocal Scholarship:

Margaret Hunt Vocal Scholarship – That the Margaret Hunt Vocal Scholarship be established using the funds allocated for this event.

**Motion #1 Approved**

Outlining the rules and requirements for the Margaret Hunt Vocal Scholarship to be: held annually during Junior Day in conjunction with Mary Smart Day at convention, winners receive \$500 for junior division and \$500 for senior division, 2 judges at \$100 each, totaling \$1200. Students must not have reached their 19<sup>th</sup> birthday in order to participate. Entry fee is \$20.

**Motion #2 Approved**

Motion made to discontinue the three \$100 Margaret Hunt Incentive Awards in the Mary Smart Competition and move the funds to the Margaret Hunt Vocal Scholarship Award.

**Approved**

Motion made by Nackie Steinbach: VFMC establish a Music for the Blind Performance Award.

**Motion #1 Approved**

## Minutes of Virginia Federation of Music Clubs (2017-2018)

Outlining the rules and requirements of the Music for the Blind Performance Award: applicant cannot reach their 19<sup>th</sup> birthday, must be legally blind, must submit a DVD of performance. Funding as follows: \$200 for 2 judges, \$175, \$150, \$125 for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place awards.

### **Motion #2 Approved**

Motion made by Lana Bailey: Outlining the rules and requirements of the Music for the Blind Performance Award: that we take \$1000 from the proposed budget funding for youth orchestra associate groups and place it in the Music for the Blind Performance Award Fund.

### **Approved**

Motion made by Dr. Zuill Bailey for Linda Lind to examine the bylaws and take reasonable steps so that the Finance and Executive Board meetings are run simultaneously.

### **Approved**

Linda Thomason, Director of District 1, made a proposal that District 1 merge with District III. After a lengthy discussion, it was decided that the districts remain separate but work together for conventions. No action.

Motion made by Wendell Anderson to approve the 2017-2018 Financial Budget.

### **Approved**

Meeting was adjourned at 12:03 p.m.

Jane Cole, Secretary Pro Tem

## Minutes of Virginia Federation of Music Clubs (2017-2018)

**VIRGINIA FEDERATION OF MUSIC CLUBS CONVENTION 97th Annual Convention April 26 & 27, 2018**

### **Thursday, April 26:**

The Formal Opening began at 11:00 am with a procession of VFMC Officers, National Guest, Hotel Representative, Chaplain and District Directors, singing of hymns, pledge of allegiance, national anthem and invocation by Chaplain Cynthia Elmore. Salutations and presentation of the official convention program followed.

Business Meeting of the VFMC Convention - First Session The business meeting was called to order at 2:43 pm by President Dr. Elaine Brady. Chaplain Cynthia Elmore gave the invocation.

Roll Call: Present were: Sandra Anderson, Wendell Anderson, Lana Bailey, Dr. Zuill Bailey, Judy Barger Edgell, Dr. Elaine Brady, Paul Brady, Marcia Chaplin, Jane Cole, Cynthia Elmore, Jean Frazier, Brenda Hayth, Pam Kelly, Naomi Levison, Linda Lind, Kathryn Peters, Mary Kay Plath, Ed Schaack, Ellen Schaack, Suzanne Smith, Lisa Thomas, Nancy Turner, Susan Tury, Bonnie White, Martha Windley

Approval and Correction of 2017 Convention minutes: The honorarium for the Treasurer is \$6,000 annually, not \$5,000.

The Rules of the Convention were read by Parliamentarian Linda Lind.

Appointment of Special Committees: Approval of Convention Minutes Committee:  
Judy Barger Edgell – District I, Kathryn Peters – District II, Nancy Turner – District III

Formal Resolution Committee:

Ellen Schaack – District I, Lisa Thomas – District II, Martha Windley - District III

Credentials Report: There are 28 registered members.

VMFC Bylaws & Standing Rules Amendments: All amendments were approved except Section 7 which establishes the make-up and function of the Finance Committee. It also establishes the timing of the Annual Budget. The vote was 7 for and 14 opposed. Not approved Discussion followed. Ed Schaack made a motion to revoke on Section 7. The revoke on Section 7 of the Bylaws was 18 for and 3 opposed. Approved

Reports: VA Representative to NFMC Board Sandra Anderson President Dr. Elaine Brady Chaplain Cynthia Elmore Folk Music Ellen Schaack Arts Advocacy Paul Brady Recognition and Memorial Fund Paul Brady Historian Susan Tury Nancy Hoback Milne Award Susan Tury (Jean Frazier received the 2018 award on April 27th) Individual Membership Linda Lind

## Minutes of Virginia Federation of Music Clubs (2017-2018)

Page 2 Business Meeting, VFMC Convention - First Session - April 26 & 27, 2018

Reports cont. Protocol Marcia Chaplin Mary Smart Competition Marcia Chaplin Parade of American Music Mary Kay Plath Together We Sing Brenda Hayth Sacred Music Brenda Hayth Senior Club Displays Jane Cole Thinking of You Jane Cole Senior Club Reporting Nancy Turner Stillman Kelley/Thelma Byrum Awards Nancy Turner Senior Club Yearbooks Pam Kelly Festival Cup Chair Suzanne Smith

The meeting was adjourned at 4:55 pm.

Friday, April 27: Business Meeting, VFMC Convention - Second Session The business meeting was called to order at 3:00 pm by President Dr. Elaine Brady. Chaplain Cynthia Elmore gave the invocation.

Roll Call: Present were: Sandra Anderson, Wendell Anderson, Lana Bailey, Dr. Zuill Bailey, Judy Barger Edgell, Dr. Elaine Brady, Paul Brady, Marcia Chaplin, Jane Cole, Cynthia Elmore, Jean Frazier, Brenda Hayth, Pam Kelly, Naomi Levison, Linda Lind, Debora Madsen, Kathryn Peters, Mary Kay Plath, Ed Schaack, Ellen Schaack, Suzanne Smith, Lisa Thomas, Rosana Troxel, Nancy Turner, Susan Tury, Bonnie White, Martha Windley

Reports Cont. Margaret Hunt Vocal Scholarship Debora Madsen Veteran's Awards Dr. Zuill Bailey

District I – Presidents Tazewell Music Club Bonnie White and Naomi Levison Lynchburg Music Teachers Association Rosana Troxel Thursday Morning Music Club Judy Barger Edgell MacDowell Music Club Ellen Schaack

District II – Presidents Springfield Music Club Lisa Thomas Woodbridge Music Club Paul Brady Piedmont Music Club Kathryn Peters

District III – Presidents Portsmouth Music Club – Pam Kelly and Martha Windley South Hill Music Club – Nancy Turner

---

Page 3 Business Meeting, VFMC Convention - Second Session - April 26 & 27, 2018

Budget: Treasurer Lana Bailey presented the budget for 2018-2019. It was approved by both the Finance Committee at Wednesday's meeting and the Executive Board at Thursday's meeting. A motion was made to accept the 2018-2019 Budget. Approved

Thirteen Finance Proposals were read by Finance chairman Wendell Anderson. 2018 FINANCE PROPOSALS

from Finance Committee and Executive Committee

1. Propose that VFMC discontinue financial responsibility for Senior Club and Festival event insurance coverage.
2. Propose that VFMC approve the current honoraria for 2018-19.
3. Propose a clarification statement for a maximum of two Student/Collegiate performer services at the State Convention to receive the honorarium of \$125 per service (solo or ensemble). Student/Collegiate accompanists are not awarded VFMC honoraria.
4. Propose that the McLean Convention Account and the Margaret Hunt account be invested in a two-year CD.
5. Propose changing the Margaret Hunt Vocal Award to a biennial award.
6. Propose removing the third place awards in the Margaret Hunt Vocal Award.

## Minutes of Virginia Federation of Music Clubs (2017-2018)

7. Propose that a minimum of two entries be required for any VFMC Award Competition.
8. Propose that a maximum of two judges serve in VFMC events.
9. Propose a \$20 entry fee for the VFMC Music for the Blind Performance Award.
10. Propose increasing the Junior Composers entry fee from \$20 to \$25.
11. Propose suspending the Summer Music Center Award due to multiple years of inactivity.
  
12. Propose removal of current Stillman Kelley Awards and replace with \$100 award.
13. Propose that funds in the Loan Fund be available, if necessary, to meet 2018-19 expenses.

Approved

Page 4 Business Meeting, VFMC Convention - Second Session - April 26 & 27, 2018

Announcements:

The Fall Board meeting will be August 25 in Charlottesville. More details will be forthcoming. Resolutions were given by Ellen Schaack – District I, Lisa Thomas – District II, Martha Windley – District III

Convention chairman, Judy Barger Edgell and her committee were given a big thank you.

Everyone in turn mentioned a highlight of the convention.

The invitation to the 2019 VFMC convention was given by District III director Nancy Turner. It will be held May 15 -18, 2019.

President Dr. Elaine Brady adjourned the convention at 4:20 pm

Mary Kay Plath Recording Secretary

VIRGINIA FEDERATION OF MUSIC CLUBS Executive Board Meeting April 26, 2018 9:35 am

The meeting was called to order by President Dr. Elaine Brady.

Roll Call: Present were: Sandra Anderson, Wendell Anderson, Lana Bailey, Dr. Zuill Bailey, Dr. Elaine Brady, Cynthia Elmore, Jean Frazier, Linda Lind, Kathryn Peters, Mary Kay Plath, Nancy Turner, Susan Tury

Treasurer Lana Bailey presented the budget which was approved yesterday by the Finance Committee. There are some expenses pending. Last years' Festival fees were paid late so there are two Festival fee payments in one year. A motion was made to accept the 2018-2019 Budget. Approved

14 recommendations from the Finance Committee were read.

2018 FINANCE COMMITTEE PROPOSALS

1. Propose that VFMC discontinue financial responsibility for Senior Club event insurance coverage and offer guidance to said groups for pursuing their own insurance coverage. (Current policy year ends July 1, 2018)
2. Propose that VFMC discontinue financial responsibility for Festivals event insurance coverage and offer guidance to said groups for pursuing their own insurance coverage.
  3. Propose that VFMC approve the current honoraria for 2018-19.
  4. Propose a clarification statement for a maximum of two Student/Collegiate performer services at the State Convention to receive the honorarium of \$125 per service (solo or ensemble). Student/Collegiate accompanists are not awarded VFMC honoraria.
5. Propose that the McLean Convention Account (\$14,556.25) be invested in a two-year CD to earn interest to support VFMC awards. (Two years= \$771 at 2.65%)

## Minutes of Virginia Federation of Music Clubs (2017-2018)

6. Propose that the Margaret Hunt Account (\$7,701) be invested in a two-year CD to earn supporting award funds. (Two years = \$408 at 2.65%) Current earnings \$.41.
  7. Propose changing the Margaret Hunt Vocal Award to a biennial award to earn funds to sustain this award for the future.
    8. Propose removing the third place awards in the Margaret Hunt Vocal Award. Senior Division: \$300 first; \$200 Second; \$100 Third. Junior Division: \$150 First; \$100 Second; \$50 Third. Judges \$200. Total \$950.
    9. Propose that a minimum of two entries be required for any VFMC Award Competition.
  10. Propose that a maximum of two judges serve in VFMC events.
  11. Propose a \$20 entry fee for the VFMC Music for the Blind Performance Award.
  12. Propose increasing the Junior Composers entry fee from \$20 to \$25 to defray gold cup expenses and to conform with festival fees.
  13. Propose suspending the Summer Music Center Award (\$2500) due to multiple years of inactivity.
  14. Propose that funds in the Business Money Saving Account (\$12,879 Loan Fund) be available, if required, to meet 2018-19 financial expenses.
- There was discussion about: 1. The title of the Music for the Blind Performance Award 2. Insurance 3. Margaret Hunt award Approved  
Lana proposed removal of current Stillman Kelley awards (\$575) and replace with a \$100 preliminary award. Approved
- All these changes will help us be good stewards of our finances. The meeting was adjourned at 9:55 am. Mary Kay Plath, Recording Secretary



## Minutes of Virginia Federation of Music Clubs (2017-2018)

### **97th VFMC CONVENTION Council of Senior Club Presidents and District Directors April 27, 2018**

The meeting was called to order by President Dr. Elaine Brady at 1:20 pm.

Roll Call: Present were: Judy Barger Edgell, Dr. Elaine Brady, Paul Brady, Marcia Chaplin, Pam Kelly, Naomi Levison, Kathryn Peters, Mary Kay Plath, Ellen Schaack, Lisa Thomas, Rosana Troxel, Nancy Turner, Bonnie White, Martha Windley

President Dr. Elaine Brady said that as of July 1st, the clubs/groups, not VFMC, are responsible for insurance for their meetings and performances.

Dr. Brady asked what is the purpose of convention? What has happened before, what is in the present, we need to look to the future. Email the Senior Club Activity Form so we can track what the clubs are doing. We need to share valuable information to better our clubs. Think what is going on and what is important. We have done away with the state evaluation report.

The importance of senior clubs: to promote music, share ideas, what each club does, solutions, need younger teachers involved.

There are all kinds of different communities – different problems, we solve problems in different ways, we could partner musical events, have fundraisers – pancake breakfasts, cabaret nights, silent auctions, shop and restaurant gift cards, bingo.

We can have virtual meetings but we need conventions for social contact.

A synopsis of this meeting will be given at the VFMC meeting on Friday during the Senior Club Presidents report.

Discussions included the value of certificates, scrapbooks, reports and different deadlines. The meeting was adjourned at 2:25 pm.

Mary Kay Plath Recording Secretary